

V2201

Next Review Date Feb 2025



**WILMSLOW UNITED REFORMED CHURCH**

**APPENDIX 4**

**RECORD OF CONSENT FOR SENSITIVE PERSONAL INFORMATION**

<b>Name of individual</b>	<b>Date/Time of conversation or email</b>	<b>What info did they share and its purpose?</b>	<b>Was consent verbal / written?</b>	<b>Was consent withdrawn? Note date</b>
		Be specific about the info they agreed to share		
<i>eg Mr Smith</i>	<i>06.05.18</i>	<i>Current illness for inclusion in this week's prayer list</i>	<i>Verbally to Mrs Jones on pastoral visit.</i>	
<i>eg Mrs Clark</i>	<i>11.05.18</i>	<i>Elders to be told that she was going to stay at her sister's for convalescence after a hip op.</i>	<i>Email to Church Secretary</i>	<i>Yes on return 26.05.18</i>
